

EXABYTES DATA CENTER VISIT REQUEST FORM

DATA CENTER ADDRESS: Suntech @ Penang Cybercity, Lintang Mayang Pasir 3, Bayan Baru, 11950, Pulau Pinang, Malaysia.

VISITATION DETAIL

DATE:		(Mon-Fri only for normal/scheduled maintenance)
TIME:		(9:30am-6:30pm only for normal/scheduled maintenance)
PURPOSE:	TICK WHICH NECESSARY (**MAY TICK SEVERAL)	
	TOUR ONLY	<input type="checkbox"/>
	DEVICE/EQUIPMENT INSTALLATION	<input type="checkbox"/>
	DEVICE/EQUIPMENT REMOVAL ***	<input type="checkbox"/>
	HARDWARE/SOFTWARE MAINTENANCE	<input type="checkbox"/>
	HARDWARE/SOFTWARE TROUBLESHOOTING	<input type="checkbox"/>
	PASSING DEVICE/EQUIPMENT TO ENGINEER	<input type="checkbox"/>

ACCOUNT DETAIL

HOSTNAME:			
RACK:		IP:	

VISITOR / PERSONNEL DETAIL (MAX 5 VISITORS)

NO	NAME	IC / PASSPORT	PHONE	VEHICLE PLATE NO.
1				
2				
3				
4				
5				

ACKNOWLEDGEMENT

By signing this form, you confirm that all information provided in this form is complete, true and valid at the date of signing of this form. You will update Exabytes if there is any change of information provided in this Form. You agree that:

- Exabytes will process your personal information in accordance with its privacy policy available on its website in <https://support.exabytes.com.my/en/support/solutions/articles/14000110931-data-center-visitation-privacy-policy>.
- Exabytes or its representative may contact you using the information provided in this form for marketing purposes.

Client Signature
Name:

Date:

Time:

PERSON IN-CHARGE

Employee Name:

Date-In:

Date-Out:

(AIMS) Visit ID:

Time-In:

Time-Out:

CASE ID:

*** Any device / Equipment removal request will require 1 business day to process, subject to billing clearance.

